

MITRE10 NATIONAL PRODUCT CATALOGUE SUPPLIER INFORMATION

MITRE10 NEW ZEALAND POSITION

Mitre10 New Zealand has committed to GS1 National Product Catalogue (NPC) and is working towards eliminating the unnecessary errors in the supply chain that cost Suppliers and Retailers millions of dollars per year.

Mitre10 will be capable of receiving NPC information and with data synchronisation, will begin to eliminate the master data inefficiencies. The ability to achieve Master Data synchronisation with Mitre10 will occur progressively for suppliers who attain NPC Live status.

WHAT IS THE NATIONAL PRODUCT CATALOGUE (NPC)?

The NPC is an industry-wide Australasian data pool of product information which forms part of the Global Data Synchronisation Network. It is accessible via the Internet and is the foundation for trading partners (suppliers and retailers) to exchange standard information electronically about product, price, and place. It also includes the ability to store product images and other file attachments to be shared between Trading Partners.

NPC OBJECTIVES

- Reduce invoice error rates
- Remove paper based forms and the re-keying of data
- To provide a central point for all supply chain product information for all industries
- To create total data alignment between ALL members of a logical trading community
- Deliver the integrity of information essential to enable eCommerce solutions
- Remove the unnecessary costs of errors and inefficiencies from the supply chain

NPC BENEFITS

- Significant reduction in product data and pricing errors has been identified with suppliers who have moved to using the NPC in Australasia
- Provide a central point for "once only maintenance" of information for all trading partners
- Elimination of paper based new line forms
- Underpins other E-Commerce initiatives
- Reduction in Supply Chain costs borne by both suppliers and retailers
- Reduction in unknown item sales for retailers
- Reduced investment required by individual companies to achieve data alignment

STEPS TO BECOME NPC READY WITH MITRE10

The following **broad** steps need to be followed to begin the process of populating the NPC.

1. Visit the GS1 New Zealand Website <https://www.gs1nz.org/services/npc/> which contains information on how to register, costing model, service options, user guides, system information guides, data upload options, frequently asked questions, training sessions, and more
2. Register to the NPC with Mitre 10. This can be done via the GS1 New Zealand website. Contact GS1 if you require assistance.
3. Perform a gap analysis into Systems, Data, and Business Processes requirements
4. Internal cleansing and consolidation of data
5. **Identify processes to ensure ongoing data accuracy**
6. Contact GS1 New Zealand to validate catalogue data
7. Load catalogue details into the NPC
8. Contact GS1 New Zealand to apply for **NPC Ready** status

READY TO LIVE WITH MITRE10

1. Achieve **the NPC Ready** status
2. Work through the **NPC Ready** to **NPC Live** process with Mitre10
 - a. Matching GTIN and Supplier sku number

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- b. Resolve discrepancies
 - c. Synchronise the following fields: GTIN, SKU Number, Minimum Order Quantity, Order Quantity Multiple, Net Content, Start Availability Date, Price Value, Effective Start Date
3. Confirmation that data synchronisation with Mitre10 and your the NPC catalogue has been achieved and become **NPC Live**

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MITRE10 THE NPC FAQ'S

1. What are the steps involved in becoming The NPC Live with Mitre10?

- See above section "Steps to become The NPC Live with Mitre10"
- Contact GS1 New Zealand if you require further information surrounding the implementation process

2. When do I need to complete the NPC?

Mitre10 has not yet specified a date beyond which all product changes must be provided via the NPC. However, we expect to advise individual suppliers of our timeframes for doing this, based on their existing error levels and number of products. Any supplier who is NPC Ready for another trading partner may contact Mitre10 to begin data synchronisation.

3. How do I provide price changes?

Until you reach NPC Live status, please continue to notify us of pricing changes as follows:

1. Email notification to stockfile@mitre10.co.nz
2. Item-level listing with new prices to stockfile@mitre10.co.nz

Both of these are required at least 60 days prior to the effective date of the price change.

Once you achieve NPC Live status then price changes will be handled through the NPC, although notification (at least 60 days prior to the effective date of the price change) should still be sent to stockfile@mitre10.co.nz until further notice.

4. What data is required to become NPC Ready?

To see a detailed list of all required fields, go to the following link:

<https://support.gs1nz.org/hc/en-us/articles/204611430-Data-Requirements>

6. How long will it take me to become NPC Live?

It is impossible to tell anyone exactly how long it will take to complete all that is required. With focus and dedicated resources for a small to medium sized company, you might be able to complete everything in a few weeks. For complex systems and larger companies, this process could take up to 6 months. It also depends on how many products you have. GS1 New Zealand will be able to assist you in predicting the time and effort required for your NPC project and offer any support if required.

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7. Do I have to load my whole range?

Yes, all items supplied to Mitre10 need to be loaded into the NPC.

8. How will the process change when I go NPC Live with Mitre10?

When you go live you need to follow the steps below closely to ensure a smooth transition:

- Keep the NPC updated with any product or price changes
- Keep the buyer informed as to when details will be on NPC
- If the data is time-critical, a follow up call / email would be beneficial
- Mitre 10 will push your data to each of the stores and provide restriction on what can be changed to help ensure data accuracy
- There is no change to other current business processes and timings – all that changes is how the information gets to Mitre10.