

Title	Woolworths Pricing 101		
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1.0 Document Purpose

The purpose of this document is to guide Suppliers when maintaining pricing data on the National Product Catalogue intended for Woolworths.

2.0 Document control

Document version and change history

Version	Date	Nature of change / comments	Editors
12.00	Sept 2021	-Updated document to capture new Price Change Process by updating section 9.0 and removing Sections 10.0 and 11.0 -Updated content throughout -Updated Table of Contents	S. Sanam, M. Robb
11.01	May 2020	- Updated new CDS pricing in Section 7	B. Nuangsri
11.00	March 2020	 Updated new price structure as Transaction Price is no longer required Updated Allowance/Charge zero out 	B. Nuangsri
10.02	June 2019	Minor update - all price values to two decimal places	B. Nuangsri
10.00	November 2018	Major updates to National & State pricing scenarios	B. Nuangsri
9.01	August 2018	Minor update – typo	K.Lai
9.00	May 2018	Migrated the document to the GS1 documentation template Added information for Rental/Promotional product under Pricing Elements for Woolworths	K.Lai
8.30	February 2018	Updated point 3 under steps to Making Price Change Included new section 'Removing the Deferred Deal' and 'Updating the Allowance Type'	K.Lai
8.20	December 2017	Updated state-based pricing information. This includes: Minor terminology/wording updates	K.Lai

Woolworths Pricing 101 | v12.00



		Refreshed price values in examples Removed requirement to add '- '(hyphen) for national pricing in 'Reference Document ID' and 'Reference Document Description'	
8.10	August 2017	Updated requirements for State Pricing	K.Lai
8.00	June 2017	Refresh document format and examples	D.Prince
7.00	October 2016	Updated Exception Pricing section	S.Timoshanko
6.00	March 2016	Minor updates to terminology	S.Timoshanko
5.00	November 2015	Minor updates to terminology	S.Timoshanko
4.00	August 2015	Minor updates to terminology	S.Timoshanko
3.00	April 2015	Updated the Basic Principles Added section on removing allowances and charges againsy Woolworths Pricing Updated FAQ's	S.Timoshanko
2.00	July 2014	Deferred Deal notes added under 'Basic Principles' RETAIL_PRICE - SRP (Suggested Retail Price) removed as no longer required by Woolworths/Progressive	S.Timoshanko
1.00	November 2012	Initial Release	D.Prince

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Table of contents

1.0	Document Purpose	i
	Document control	
3.0	Setting up a Price Relationship for Woolworths	1
4.0	Pricing Elements for Woolworths	. 1
5.0	Steps to Adding New Prices for Woolworths	. 2
6.0	Woolworths Pricing Examples	. 4
6.1	Basic Woolworths Price	4
6.2	State Based Prices	8
6.3	National DC and DSD Pricing	11
7.0	Price Changes	13
7 1	Exceptions - Price Structure Changes	13



3.0 Setting up a Price Relationship for Woolworths

Before entering prices for Woolworths, please contact NPC Customer Support to set up a price relationship. The price relationship consists of your 'Retailer Vendor ID (8 digits) – Subrange (4 digits)'. Example: 20012565-0000, 20012565-0001, 20012565-0002...etc.

For suppliers using Certified Product Partner's software, please contact your software provider to set up a price relationship.

If you do not know your Retailer Vendor ID and Subrange, this information can be obtained from the Woolworths NPC Team by emailing them on npc@woolworths.com.au.

4.0 Pricing Elements for Woolworths

- Woolworths require a LIST_PRICE for all products on the orderable GTIN level.
- Woolworths support a deferred deal allowance (DEFERRED_DEAL_1),
 Off invoice allowance (OFF_INVOICE_DEAL_1) or a miscellaneous
 allowance (MISCELLANEOUS). These are known as Article level
 allowances because they apply at the Article level. Woolworths support
 the following Article level charges, CDS on invoice (CONTAINER) or CDS
 deferred (DEFERRED_CONTAINER), FREIGHT or MISCELLANEOUS.
- **Do not show Warehouse and Ullage allowances** against the trade item as these are Vendor level allowances for Woolworths. They are not required to be loaded on the NPC.
- **Pricing is not required** for Rental Products (e.g. carpet cleaning machines) or Promotional Products (e.g. a free mug with every purchase). Only item data information is to be entered on the NPC for these products.

List Price	
Warehouse Allowance	Vendor
Ullage Allowance	Vendor
Deferred Deal (\$ or %)	Article
Off Invoice (\$ or %)	Article
Miscellaneous (Allowance \$ or %)	Article
CDS on invoice or CDS deferred (Charge \$)	Article
Freight (Charge \$ or %)	Article
Miscellaneous (Charge \$ or %)	Article
Invoice Cost	



5.0 Steps to Adding New Prices for Woolworths

Before loading a new price for Woolworths, please ensure that relevant price agreements are in place and have been approved by the relevant Woolworths business team (Category Manager/Category Assistant). The negotiation and approval of new prices is managed outside of the National Product Catalogue (NPC).

1.	It is recommended that all prices must start with a Monday start date. Mandatory when the product has an Allowance or Charge. LIST_PRICE and Allowances/Charges (Deferred deal, Off Invoice etc) must all have the same start date.
2.	Determine how your product is ordered by Woolworths.
	 If your product is <u>ordered</u> by carton then you must enter pricing against the CASE GTIN on the NPC.
	• If your product is <u>ordered</u> by each, then you must enter your pricing against the BASE GTIN on the NPC.
3.	Determine how your product is invoiced.
	• If your product is <u>invoiced</u> by carton, then you must enter the price value and price basis quantity for the CASE GTIN.
	If your product is <u>invoiced</u> by each, then you must enter the price value and price basis quantity for the EACH GTIN.
4.	Determine the agreed allowances and charges which apply to the product.
	Some agreed article level allowances/charges are paid post invoice cost, in settlement. These still need to be shown in the NPC as an Allowance/Charge.
5.	Check if your pricing is a National or State based price.
	If your product is <u>distributed nationally</u> and <u>the cost is the same for all states</u> you would only need to enter a single National List, Allowance/Charge for your product on the NPC. If your product is distributed to specific at the cost is the cost is the cost is the cost of the same for all the cost is the cost is the cost of the cost is the cost of the
	 If your product is <u>distributed to specific states only</u> and <u>the cost is the same for all the specified states</u> you would only need to enter a single National List, Allowance/Charge for your product on the NPC.

- If your product is <u>distributed nationally</u> and <u>the cost differs for some states</u> you would need to enter a National List, Allowance/Charge (for each state that have the same cost) as well as a State specific cost for the states that differ from the National cost for your product on the NPC.
- If your product is <u>distributed to specific states only</u> and <u>the cost differs for some of the specified states</u> you would need to enter a National List, Allowance/Charge (for the states that have the same cost) as well as a State specific cost for the states that differ from the National cost for your product on the NPC.

6. Check the agreed distribution channel for your product.

In some cases, you may supply the same article nationally via a Distribution Centre (DC) and Direct Store Delivery (DSD). Where the price values are the same for DC and DSD – a single national price must be supplied for DC against that product. Where the two are different - the national DSD price types must be captured by state (List with applicable allowances) and you must also provide a national List for your DC prices.

7. Enter New NPC Prices

Once you have determined which elements need to be applied to your prices, the next step is to enter the prices on the National Product Catalogue (NPC). You must release all price elements (List, Allowances/Charges) together.

Prices will be rejected by the Woolworth's system if they are not released together.

Important Notes:

For a price that has yet to be synchronised by Woolworths (not accepted):

- You cannot change a released/sent price other than to end date it. For example, if you have forgotten to add an allowance, you will need to end date all prices for the article and then add the updated prices with the changes.
- You can however, make changes to the price while it is still in 'Working' or 'draft' state.
- If you make a mistake with prices and you have released them already, please do not end date the incorrect price with the same day as your start date. The end date must be in the future.

Please refer to **Section 7** (below) before submitting a **Price Change** for a synchronised (accepted) price.



6.0 Woolworths Pricing Examples

There are three different pricing scenarios that you may encounter for your products. Please refer to the examples below.

- Basic Woolworths Price
- State Based Pricing
- National DC & DSD Pricing

6.1 Basic Woolworths Price

6.1.1 Example 1

- Your product is ordered by carton and invoiced by carton
- Your product is supplied nationally via DCs
- Your product has a warehouse allowance of 5% which is **not** a requirement to show on NPC.
- You have a standard deferred deal allowance of \$5.00.

GTIN	Hierarchy Level	Number of Base Units	\$ values	Ordered by	Invoiced by
29312345612356	CASE	24EA	\$48.00	Y	Y
19312345612359	INNER	6EA	\$12.00		
9312345612352	BASE	1EA	\$2.00		



NPC Price Attributes	List Price
GTIN	29312345612356
Price Type	LIST_PRICE
Price Type Description	OTHER
Reason for Price Action	NI - New Item
Basis Quantity	24
Basis Quantity UOM	EA - Each
Price Value	\$48.00
State/Region	
Alternate Location Grouping	
Distribution Method	DC - Distribution Centre
Effective Start Date	Monday Start Date
Effective End Date	
Reference Document ID	
Reference Document Description	
Allowance/Charge	ALLOWANCE

Your product is ordered by carton therefore prices must be entered at the CASE GTIN

The product is invoiced by the carton therefore the Basis Quantity UOM equals 24 each.

Allowance/Charge Description	DEFERED_DEAL_1	
Allowance/Charge Value	\$5.00	
Allowance/Charge Type	VALUE	
Sequence	2	

6.1.2 Example 2

- Your product is ordered by carton and invoiced by each
- Your product is supplied nationally via DCs
- Your product has a warehouse allowance of 5% which is **not** a requirement to show on NPC.
- You have a standard deferred deal allowance of \$0.20.

GTIN	Hierarchy Level	Number of Base Units	\$ values	Ordered by	Invoiced by
29312345612356	CASE	24EA	\$48.00	Y	
19312345612359	INNER	6EA	\$12.00		
9312345612352	BASE	1EA	\$2.00		Y



NPC Price Attributes	List Price
GTIN	29312345612356
Price Type	LIST_PRICE
Price Type Description	OTHER
Reason for Price Action	NI - New Item
Basis Quantity	1
Basis Quantity UOM	EA - Each
Price Value	\$2.00
State/Region	
Alternate Location Grouping	
Distribution Method	DC - Distribution Centre
Effective Start Date	Monday Start Date
Effective End Date	
Reference Document ID	
Reference Document Description	
Allowance/Charge	ALLOWANCE

Your product is ordered by carton therefore prices must be entered at the CASE GTIN

The product is invoiced by the base(each) therefore the Basis Quantity UOM equals 1 each.

Allowance/Charge Description	DEFERED_DEAL_1
Allowance/Charge Value	\$0.20
Allowance/Charge Type	VALUE
Sequence	2

6.2 State Based Prices

- Your product is <u>ordered by carton and invoiced by carton</u>
- You have a standard deferred deal allowance nationally of \$5.00
- You have a New South Wales CDS charge of \$0.10 per unit.
- Your product is sold in Victoria and New South Wales via DC without a deferred deal.
- Your product has a warehouse allowance of 5% which is **not** a requirement to show on NPC.

GTIN	Hierarchy Level	Number of Base Units	\$ values (National)	\$ value (VIC & NSW)	Ordered by	Invoiced by
29312345612356	CASE	24EA	\$48.00	60.00	Y	Y
19312345612359	INNER	6EA	\$12.00	15.00		
9312345612352	BASE	1EA	\$2.00	2.50		



NPC Price Attributes	National List Price	VIC List Price	NSW List Price
GTIN	29312345612356	29312345612356	29312345612356
Price Type (2)	LIST_PRICE	LIST_PRICE	LIST_PRICE
Price Type Description	OTHER	OTHER	OTHER
Reason for Price Action	NI - New Item	NI - New Item	NI - New Item
Basis Quantity	24	24	24
Basis Quantity UOM	EA - Each	EA - Each	EA - Each
Price Value	\$48.00	60.00	60.00
State/Region		VIC	NSW
Alternate Location Grouping			
Distribution Method	DC - Distribution Centre	DC - Distribution Centre	DC - Distribution Centre
Effective Start Date	Monday Start Date	Monday Start Date	Monday Start Date
Effective End Date			
Reference Document ID (3)		EXCEPTION	EXCEPTION
Reference Document		EXCEPTION_PRICE	EXCEPTION_PRICE
Description (3)			

Allowance/Charge (4)	ALLOWANCE	ALLOWANCE	ALLOWANCE
Allowance/Charge Description (4)	DEFERED_DEAL_1	DEFERED_DEAL_1	DEFERED_DEAL_1
Allowance/Charge	\$5.00	\$0.00	\$0.00
Value (4)			
Allowance/Charge Type	VALUE	VALUE	VALUE
Sequence	2	2	2
Allowance/Charge (5)			CHARGE
Allowance/Charge Description (5)			CONTAINER
Allowance/Charge			\$2.40
Value (5)			
Allowance/Charge Type			VALUE
Sequence			2

Important Notes:

- 1) Whenever a State Price is added on the NPC, an accompanying National Price must also be added.
- 2) List prices must be entered for each state individually, even if the dollar values for those states are the same, otherwise the National Price will be assumed for the state incorrectly.
- 3) State prices must have the following fields entered: **'Reference Document ID' = EXCEPTION** and **'Reference Document Description' = EXCEPTION_PRICE**.
- 4) If an Allowance/Charge applies to a National Price but does not apply to the State Price, an Allowance/Charge record is still to be added in the State Price but with a **zero value**.



- 5) For additional information on CDS Charge, please refer to the Container Deposit Scheme (CDS) Quick Guide
- 6) You may have regional prices (e.g. Far North Queensland) applicable to an item. In this instance, use the 'Alternate Location Grouping' attribute to specify the region. Please clarify the code list for your region with your Woolworths Buyer team before entering prices. **Do not** enter a value for 'State' if entering a value for 'Alternate Location Grouping'.

6.3 National DC and DSD Pricing

- Your product is <u>ordered by carton and invoiced by carton.</u>
- Your product is sold nationally through DC
- Your product is sold in VIC with a DSD price that is different to the national DC price
- Your product has a warehouse allowance of 5% which is **not** a requirement to show on NPC.
- You have a standard off invoice allowance of 5.00.

GTIN	Hierarchy Level	Number of Base Units	\$ values (DC)	\$ values (VIC DSD)	Ordered by	Invoiced by
29312345612356	CASE	24EA	\$120.00	\$132.00	Υ	Y
19312345612359	INNER	6EA	\$30.00	\$33.00		
9312345612352	BASE	1EA	\$5.00	\$5.50		



NPC Price Attributes	National DC List Price
GTIN	29312345612356
Price Type	LIST_PRICE
Price Type Description	OTHER
Reason for Price	NI - New Item
Action	
Basis Quantity	24
Basis Quantity UOM	EA - Each
Price Value	\$120.00
State/Region	
Alternate Location Grouping	
Distribution Method	DC - Distribution Centre
Effective Start Date	Monday Start Date
Effective End Date	
Reference Document ID (3)	
Reference Document	
Description (3)	

VIC DSD List If the DC and DSD prices are Price the same, you should provide only one List with distribution method marked as 'DC'. 29312345612356 LIST_PRICE OTHER NI - New Item 24 EA - Each 132.00 VIC

EXCEPTION

Delivery

Date

EXCEPTION_PRICE

DSD - Direct Store

Monday Start

Allowance/Charge	ALLOWANCE
Allowance/Charge Description	OFF_INVOICE
Allowance/Charge	\$5.00
Value	
Allowance/Charge Type	VALUE
Sequence	2

ALLOWANCE
OFF_INVOICE
\$5.00
VALUE
2

7.0 Price Changes

For synchronised prices (accepted), **Woolworths requires all suppliers to submit price changes (increases or decreases) via the Partner Hub 'Price Change Submission' module**. The only exception to this requirement is detailed below.

Unless submitting a price change for one of the exception scenarios, suppliers must **not** enter a price change via the NPC.

7.1 Exceptions – Price Structure Changes

The Partner Hub 'Price Change Submission' module must be used for all price changes unless,

- Adding a new State based Price
- Adding a new Distribution Method

	·
1.	Ensure that the price structure has been agreed with your trading partner before updating the NPC. Price changes must be made typically 12 weeks before they are due (as per Woolworths' requirements)
2.	End Date all existing prices for your article. Ensure that the same date is entered for the whole price structure.
	Important Note: End dates cannot be the same as the start date of the product. DO NOT RELEASE or send the end dated prices ahead of your new price changes. If changes to existing prices and addition of new prices arrive separately in Woolworths' system, these records will get rejected. 'Save' the changes until you have finished adding new prices and then you may release them together.
3.	Add the new List Prices (Refer to below Examples).
	A copy of the existing List Prices, with current price values, are to be added with a new start date. Add a new price record for new pricing structure (i.e. new state price or new distribution method price) including relevant allowances/charges.
	Important Notes:
	• The end date of existing prices and start date of new prices should fall on consecutive dates. For example, if you end date the existing prices on Sunday, 18 th June, the start date of your new prices must be Monday, 19 th June.
	• It is recommended that all end dates fall on a Sunday and all start dates fall on Monday, i.e. the following day.
	• If an Allowance exists for an existing National Price Record, you must ensure that an allowance record is loaded for each new price record even if no allowance applies. If there is an allowance to the new price, then you may add the appropriate value. If no allowance applies to the new price, then you are still required to add an allowance with a \$0 value.
4.	Check your prices prior to releasing/sending to your recipient.
	You must release all prices together (old and new) to avoid Woolworths' System rejecting the updates.
	Important Note: Once you release a copy of existing prices, be careful to change prices to up to date values (the value shown in Partner Hub).
5.	When your buyer accepts the price change you should see a confirmation message against the new state or distribution method price record with a status of 'SYNCHRONISED'.



Important Note: A 'REVIEW' status will be received for the existing price records (other than the new state or distribution method price record). This is expected behaviour when updating 'SYNCHRONISED' price records for Woolworths.

Important Note:

If you wish to add a new State based or Distribution Method price record **and** wish to update an existing price record(s) (i.e., this change has not yet been submitted via Partner Hub), please contact your NPC support team for assistance.

7.1.1 Example 1 (Add a Distribution Method)

Existing Pricing Structure

- Your product is <u>ordered by carton and invoiced by carton.</u>
- Your product is sold nationally through DC at \$120
- Your product has a warehouse allowance of 5% which is **not** a requirement to show on NPC.
- You have a standard off invoice allowance of 5.00.

GTIN	Hierarchy Level	Number of Base Units	\$ values (DC)	\$ value (DSD)	Ordered by	Invoiced by
29312345612356	CASE	24EA	\$120.00	\$132.00	Y	Y
19312345612359	INNER	6EA	\$30.00	\$33.00		
9312345612352	BASE	1EA	\$5.00	\$5.50		



New Pricing Structure

- Your product is <u>ordered by carton and invoiced by carton.</u>
- Your product is now sold nationally through DC at \$120 and DSD price of \$132 in NSW.
- Your product has a warehouse allowance of 5% which is **not** a requirement to show on NPC.
- The invoice allowance of 5.00 does not apply to new DSD pricing

GTIN	Hierarchy Level	Number of Base Units	\$ values (DC)	\$ value (NSW DSD)	Ordered by	Invoiced by
29312345612356	CASE	24EA	\$120.00	\$132.00	Y	Y
19312345612359	INNER	6EA	\$30.00	\$33.00		
9312345612352	BASE	1EA	\$5.00	\$5.50		

Existing Price Record (to be enddated):

NPC Price Attributes	National DC List Price
GTIN	2931234561 2356
Price Type	LIST_PRICE
Price Type Description	OTHER
Reason for Price	NI - New Item
Basis Quantity	24
Basis Quantity UOM	EA - Each
Price Value	\$120.00
State/Region	
Alternate Location Grouping	
Distribution Method	DC - Distribution Centre

Price Records to add:

NPC Price Attributes	National DC List Price	NSW DSD List Price
GTIN	29312345612356	29312345612356
Price Type	LIST_PRICE	LIST_PRICE
Price Type Description	OTHER	OTHER
Reason for Price	NI - New Item	NI - New Item
Action		
Basis Quantity	24	24
Basis Quantity UOM	EA - Each	EA - Each
Price Value	\$120.00	\$132.00
State/Region		NSW
Alternate Location Grouping		
Distribution Method	DC - Distribution Centre	DSD - Direct Store Delivery



Effective Start Date	13/09/2021		Effective Start Date	18/10/2021	18/10/2021	Populate Start Date to be consecutive day after the end date of existing record, which will be a Monday
Effective End Date	17/10/2021	Populate End Date on a Sunday	Effective End Date			
Reference Document ID (3)			Reference Document ID (3)		EXCEPTION	
Reference Document			Reference Document		EXCEPTION_PRICE	
Description (3)			Description (3)			
Allowance/Charge	ALLOWANCE		Allowance/Charge	ALLOWANCE		
Allowance/Charge Description	OFF_INVOIC E		Allowance/Charge Description	OFF_INVOICE		
Allowance/Charge	\$5.00		Allowance/Charge	\$5.00		
Value			Value			
Allowance/Charge Type	VALUE		Allowance/Charge Type	VALUE		
Sequence	2		Sequence	2		



7.1.2 Example 2 (Add a State-based Price)

Existing Pricing Structure

- Your product is ordered by carton and invoiced by carton
- You have a standard deferred deal allowance nationally of \$5.00
- · Your product is sold in Victoria
- Your product has a warehouse allowance of 5% which is **not** a requirement to show on NPC.

GTIN	Hierarchy Level	Number of Base Units	\$ values (National)	\$ value (VIC)	Ordered by	Invoiced by
29312345612356	CASE	24EA	\$48.00	60.00	Y	Y
19312345612359	INNER	6EA	\$12.00	15.00		
9312345612352	BASE	1EA	\$2.00	2.50		

New Pricing Structure

- Your product is ordered by carton and invoiced by carton
- You have a standard deferred deal allowance nationally of \$5.00
- You have a New South Wales CDS charge of \$0.10 per unit.
- Your product is sold in Victoria and New South Wales via DC without a deferred deal.
- Your product has a warehouse allowance of 5% which is **not** a requirement to show on NPC.



GTIN	Hierarchy Level	Number of Base Units	\$ values (National)	\$ values (VIC & NSW)	Ordered by	Invoiced by
29312345612356	CASE	24EA	\$48.00	60.00	Υ	Υ
19312345612359	INNER	6EA	\$12.00	15.00		
9312345612352	BASE	1EA	\$2.00	2.50		

Existing Price Records need to be end dated:

NPC Price Attributes	National List Price	VIC List Price
GTIN	29312345612356	29312345612356
Price Type (2)	LIST_PRICE	LIST_PRICE
Price Type Description	OTHER	OTHER
Reason for Price	NI - New Item	NI - New Item
Action		
Basis Quantity	24	24
Basis Quantity UOM	EA - Each	EA - Each
Price Value	\$48.00	60.00
State/Region		VIC
Alternate Location Grouping		
Distribution Method	DC - Distribution Centre	DC - Distribution Centre

Price Records to add:

NPC Price Attributes	National List Price	VIC List Price	NSW List Price
GTIN	29312345612 356	2931234561235 6	29312345612356
Price Type (2)	LIST_PRICE	LIST_PRICE	LIST_PRICE
Price Type Description	OTHER	OTHER	OTHER
Reason for Price Action	NI - New Item	NI - New Item	NI - New Item
Basis Quantity	24	24	24
Basis Quantity UOM	EA - Each	EA - Each	EA - Each
Price Value	\$48.00	60.00	60.00
State/Region		VIC	NSW
Alternate Location Grouping			
Distribution Method	DC - Distribution Centre	DC - Distribution Centre	DC - Distribution Centre



Effective Start Date	02/08/2021	02/08/2021
Effective End Date	24/10/2021	24/10/2021
Reference Document ID (3)		EXCEPTION
Reference Document		EXCEPTION_PRICE
Description (3)		
Allowance/Charge (4)	ALLOWANCE	ALLOWANCE
Allowance/Charge Description (4)	DEFERED_DEAL_1	DEFERED_DEAL_1
Allowance/Charge	\$5.00	\$0.00
Value (4)		
Allowance/Charge Type	VALUE	VALUE
Sequence	2	2
Allowance/Charge (5)		
Allowance/Charge Description (5)		
Allowance/Charge		
Value (5)		
Allowance/Charge Type		
Sequence		

Effective Start Date	25/10/2021	25/10/2021	25/10/2021
Effective End Date			
Reference Document ID (3)		EXCEPTION	EXCEPTION
Reference Document		EXCEPTION_PRI CE	EXCEPTION_PRICE
Description (3)			
Allowance/Charge (4)	ALLOWANCE	ALLOWANCE	ALLOWANCE
Allowance/Charge Description (4)	DEFERED_DE AL_1	DEFERED_DEAL _1	DEFERED_DEAL_1
Allowance/Charge	\$5.00	\$0.00	\$0.00
Value (4)			
Allowance/Charge Type	VALUE	VALUE	VALUE
Sequence	2	2	2
Allowance/Charge (5)			CHARGE
Allowance/Charge Description (5)			CONTAINER
Allowance/Charge			\$2.40
Value (5)			
Allowance/Charge Type			VALUE
Sequence			2

As Deferred_ Deal_1 (Allowance) does not apply to VIC State Price and new NSW

Price, it must be